December 02, 2022

PILIPINAS KYOHRITSU INC

KM.75 Laurel Highway

Inosloban, Lipa City

Batangas 4217

Dear Sir/Madam,

Good day!

I am submitting my formal resignation as a **Programmer** effective on January 22, 2023. I am very much fortunate to be a part of the PKI family. However, I have to come up with this decision due to better opportunity and competitive salary offered that will provide my family needs.

My stay in **Pilipinas Kyohritsu Inc**. has not only helped me grow professionally but has played a big role in my personal development as well.

I will never forget the colleagues and friends I have made here. I would really like to express my deepest gratitude to all the staff for the productive experience I had during my stay.

Respectfully yours,

**Jayson E. Olicia**

ID#: 185589

**Mr. Edgardo C. Honrade**

Information Technology

Manager

**Mrs. Imelda L. Concepcion**

Senior Executive Adviser